## COMMONWEALTH OF PUERTO RICO

## SOUTHWEST LOCAL WORKFORCE DEVELOPMENT BOARD, INC.

## PUBLIC POLICY FOR PAYMENTS TO PARTICIPANTS OF SERVICES PROVIDED BY THE SOUTHWEST LOCAL WORKFORCE DEVELOPMENT AREA DURING THE COVID-19 NATIONAL EMERGENCY.

**Section 1.** The Southwest Local Workforce Development Board, Inc. based on Public Law 113-128, Workforce Innovation and Opportunity Act (WIOA), to create Public Policy for Participant Payments for Services Provided by the Southwest Local Workforce Development Area during the Covid-19 National Emergency.

**Section 2.** The Local Board for the purpose of establishing a remote service for Career Services for the Adult and Dislocated Worker Program establishes the following:

- 1. Any Service Provider interested in working remotely (virtual) must have a platform that is secure and easy to use during this emergency.
- 2. It is important to note as expressed in the March 31, 2020 Letter submitted to the Local Board by the Labor Development Program through Ms. Natasha Vazqueztell, where she states and quoted: "That if any remote service is offered, it must be documented in such a way that there are no problems when paying the corresponding payrolls and those payments can be justified in a future Audit/Monitory". Therefore, the ALDLS shall develop reliable mechanisms, which may include but are not limited to: reports, papers, individual assignments and time sheets, among others, to certify the service offered by the Service Providers to the ALDLS Participants.
- 3. The methodology of payment to the participants of Career Services for Adults and Dislocated Workers Program in the eventuality that they are working remotely and offering services, also from the Service Providers the Southwest Local Board favors that for the duration of the Covid-19 Pandemic, which is present in our country and by Executive Order 2020-029 of the Governor, Hon. Wanda Vazquez, establish an electronic attendance record of participants that are part of the different activities that are offered remotely. It is imperative that this payment system must be implemented by the ALDLS, in such a way as to ensure that it is a payment that in spite of this particularity complies with the fiscal requirements established in the ALDLS by its Fiscal Agent.

Section 3. Payments for participants will be made through the Direct Deposit System.

**Section 4.** This Public Policy will be in effect for the duration of Executive Order 2020-029 of the Governor, Hon. Wanda Vázquez.

Section 5. This public policy will become effective immediately upon approval by the Local Board..

In San Germán, Puerto Rico, this 16th day of March, 2020.

Roque Abad Ramírez Palermo, WDB Local Board Chairman