#### **COMMONWEALTH OF PUERTO RICO**

# SOUTHWEST LOCAL WORKFORCE DEVELOPMENT BOARD, INC.

#### **PUBLIC POLICY FOR THE CRITERIA FOR**

#### YOUTH REQUIRING ADDITIONAL ASSISTANCE

<u>Law References:</u> Section 129 (a)(1)(B)(VIII) and 129 (a)(1)(C)(VII) of the WIOA Act (20 CFR Part 652) in the "Federal Register Vol. 64, Rules & Regulations", requires the Local WDB Board to be assigned youth eligible for law enforcement service to receive appropriate information and referral including appropriate training service and educational programs tailored to their need.

### **Definition:**

Issue public policy for activities serving youth between the ages of 14-24 under WIOA funds that is supported by evidence of eligibility determination. One of the WIOA eligibility criteria for In-School Youth is "an individual who requires additional assistance to complete an educational program or to secure or maintain employment." For Out-of-School Youth, this criterion is similar, but the provision changed slightly from WIA, as WIOA has added the phrase enter: "an individual who requires additional assistance to enter or complete an educational program or to secure or maintain employment." This process must comply with the Equal Employment Opportunity Act.

In addition, WIOA establishes a new limitation regarding the "additional assistance" criteria that applies only to in-school youth. Section 129(a)(3)(B) of WIOA states that in each ALDL, no more than 5 percent of the in-school youth served may be eligible based on subsection (1)(C)(iv)(VII), which refers to the barrier for an in-school youth who requires additional assistance to complete an educational program or to secure or maintain employment.

## **Characteristics of Youth Requiring Additional Assistance**

- 1. Below grade level appropriate to his/her chronological age.
- 2. Residing in: Isolated community, extreme poverty community and public residential.
- 3. Has one or more disabilities, including a learning disability.
- 4. An individual who requires additional assistance to complete an educational program.
- 5. An individual who lacks occupational skills to become employed, secure or maintain employment.

## Requirements:

Eligibility criteria have been determined to serve these youths who meet one of the following categories:

- 1. Is below grade level appropriate to his or her chronological age.
  - a. Youth Program Application (AJC-PJ-048).
  - b. Case Management
- 2. Has one or more disabilities, including a learning disability.
  - a. Application for Youth Program (AJC-PJ-048).
  - b. Medical Certification
  - c. School Certification
  - d. Client's statement
- 3. An individual who requires additional assistance to complete an Educational Program must submit the following evidence in order to provide the service:
  - a. School certification
  - b. Transcript of credits

- 4. An individual who lacks occupational skills to become employed, secure or maintain employment.
  - a. Resume
- 5. Residents: isolated community, extreme poverty community and public residential.
  - a. Listing of special isolated communities, extreme poverty sectors and public residential.
  - b. Electricity, water, telephone and cable bill stubs.

**Supporting Documents:** AJC-AP-025 and Table of the List of isolated communities, sectors of extreme poverty and public housing.

In San Germán, Puerto Rico, today, April 5, 2018.

Roque Abad Ramírez Palermo, WDB Local Board Chairman